

Courthouse
Emmetsburg, Iowa
June 9, 2020, 8:00 a.m.

The Palo Alto County Board of Supervisors met in regular session. Members present: Roger Faulstick, Chair; Craig Merrill, Ron Graettinger, Keith Wirtz, Linus Solberg. Present: Jim Unrau.

Unless otherwise indicated, all of the motions offered at this meeting were carried with the following vote: Ayes: Merrill, Graettinger, Wirtz, Solberg, Faulstick. Nays: None. Abstentions: None.

Due to COVID-19 the meeting was held by conference call. The conference call bridge number and conference ID number was posted and provided at the top of the agenda that was emailed.

Motion by Solberg, seconded by Graettinger to approve the agenda for June 9, 2020; with the addition of the approval for the Sheriff Agreement for FY20-22. Motion Carried.

Motion by Solberg, seconded by Wirtz to approve the minutes for May 26, 2020. Motion Carried.

Motion by Graettinger, seconded by Wirtz to approve the Recorder's monthly report ending May 31, 2020. Motion Carried.

Motion by Wirtz, seconded by Graettinger to approve the Veteran Affairs claims allowed report for June 1, 2020. Motion Carried.

Motion by Merrill, seconded by Wirtz to approve Project Hope Proclamation for June 22nd – July 3rd, 2020. Motion Carried.

Mark Hunefeld, EMA, met with the Board by conference call to give an update on COVID-19 update. Palo Alto County has 8 positive cases.

No one was present for public comment.

Walter Davis-Oeth, County Engineer, met with the Board. Present: Jim Unrau. Present on conference call: Ed Noonan, Joe Noonan.

Walter discussed the Silver Lake road regarding acquisition of right-of-way, archeology study, DNR, and CREP site. The engineer's estimate for the Silver Lake project is \$2.5 to \$2.7 million. Walter will move forward with the project on the original plan. Jim Unrau stated that the south road should be a priority and makes the most sense. Ed Noonan commented on economic development and that the previous Board voted to do the road for the feed mill.

The Board of Supervisors canvassed the tally lists from the Primary Election held on June 2, 2020. Motion by Graettinger, seconded by Solberg to approve the canvass of votes for the Primary Election held on June 2, 2020. Motion Carried.

The official canvass results are on file at the Auditor's Office. Following is the list of candidates nominated for county offices to be included on the General Election ballot:

Board of Supervisors District 3-Republican: No candidate
Board of Supervisors District 3-Democratic: Roger Faulstick
Board of Supervisors District 4-Republican: Ronald D. Graettinger
Board of Supervisors District 4-Democratic: No candidate
County Auditor-Republican: Carmen Moser
County Auditor-Democratic: No candidate
County Sheriff-Democratic: Lynn J. Schultes
County Sheriff-Republican: No candidate

Rick Hopper, Jacobson-Westergard & Assoc., met with the Board by conference call. Rick filed the following annexation reports with the Board and they discussed possible hearing dates.

Motion by Solberg, seconded Graettinger to set the annexation hearing for Drainage District No. 47 for July 21, 2020, at 9:00 a.m. at the Election Center, Emmetsburg, and to set the annexation hearing for Drainage District No. 92 for July 21, 2020, at 10:00 a.m. at the Election Center, Emmetsburg. Motion Carried.

Rick filed the following Reclassification Reports for Drainage Districts 92, 48 Lateral 1 Tile, 57, and 47. The Board set the following Reclassification hearing dates.

Motion by Wirtz, seconded by Merrill to set the Reclassification Hearing for Drainage District 92 at 9:00 a.m. on July 28, 2020; Drainage District 48 Lateral 1 Tile at 9:30 a.m., Drainage District 57 at 10:00 a.m. and Drainage District 47 at 10:30 a.m. All hearings will be at the Election Center to provide for social distancing. Motion Carried.

Motion by Merrill, seconded by Graettinger to set the bid letting date for Drainage District 162 for June 30, 2020, at 10 a.m. in the Courthouse Boardroom. Motion Carried.

Motion by Wirtz, seconded by Merrill to set the completion hearing for Drainage District 57 and 48 Lateral 1 tiles for June 30, 2020, at 9:00 a.m. in the Courthouse Boardroom. Motion Carried.

Motion by Graettinger, seconded by Solberg to approve the City of Spencer Landfill contract for 3 years. Motion Carried.

Motion by Merrill, seconded by Wirtz to approve the Security Information Policy for Palo Alto County. Nays: Solberg. Motion Carried.

Motion by Wirtz, seconded by Solberg to approve the following drainage levies: Drainage District 6, 960% of the original assessment; Drainage District 180 Main Open, 10% of the original assessment; Drainage District 180 Lateral A Open, 25% of the original assessment. Levy Date: September 1, 2020. Motion Carried.

Motion by Wirtz, seconded by Merrill to approve the contract for the Community Health Block Grant and authorize the Chairman to sign. Motion Carried.

Motion by Graettinger, seconded by Merrill to approve the Sheriff Agreement for FY20-22. Motion Carried.

Committee Reports: Ron Graettinger: Ag Committee; Upper Des Moines; Craig Merrill: Third Judicial Commission; Keith Wirtz—Safety/Wellness; Early Childhood.

Motion by Solberg, seconded by Merrill to introduce and approve the following Resolution:

**RESOLUTION #06-09-2020
APPROPRIATION CHANGES
FY 2019-2020**

WHEREAS, Section 331.434 (6) 2013 Code of Iowa, authorizes the Board of Supervisors to transfer appropriated monies within a service area, without amending the budget;

WHEREAS, such a transfer is necessary to correct current budget expenditures within certain departments;

NOW THEREFORE BE IT RESOLVED by the Palo Alto County Board of Supervisors to authorize the appropriation transfers within the same service area as follows:

SECTION I: The total sum of \$729 is ordered transferred from the General Welfare Services decreasing the appropriations in the dollar amounts and Department 25 in the General Basic Fund, Service Area 3 as follows:

\$729 General Welfare Services

Line Item: 01000 03110 341 25 From \$6,000 to \$5,271

SECTION 2: The total sum of \$729 as detailed above is ordered transferred to the Local Health budget, increasing the appropriations in the dollar amounts and Department 23, General Basic Fund, Service Area 3 as follows:

\$729 Local Health

Line Item: 01000 03040 120 23 From \$52,000 to \$52,729

Adopted this 9th day of June, 2020, by the Palo Alto County Board of Supervisors, with the vote thereon being as follows: Ayes: Graettinger, Merrill, Wirtz, Solberg, Faulstick. Nays: none. Resolution Carried. /s/Roger Faulstick, Chair
/s/Carmen Moser, Auditor

Motion by Graettinger, seconded by Merrill to approve the claims and drainage claims for June 9, 2020. Motion Carried.

General Basic Fund

JULIE BARGMAN	Employee Mileage & Subs.	52.50
BLUE LAKE WEBSITES ANITRA LARS	Data Processing Services	144.34
Mike Brown	Employee Mileage & Subs.	60.00
CAASA Centers Agnst A & S Assa	Contrib to Other Gov & Or	1500.00
Aimee Kramer-Devereaux	Employee Mileage & Subs.	94.75
E-Pride	Stationery/Forms/Gen Ofc	1114.92
Emmetsburg Ford	Minor MV Parts & Access	206.72
E.M.U.	utilities	125.00
Emmetsburg Publishing Co.	Official Pub & Legal Noti	479.98
Fareway	Custodial Supplies	51.59
Dr. Thomas Getta	Medical & Health Services	1000.00
Graettinger Times	Board Proceedings	720.44
Dean Gunderson	Employee Mileage & Subs.	108.00
Hard Head Veterans	Other	2586.00
Hoch's Tree Service	Buildings	1121.00
Duane Hoffman	Employee Mileage & Subs.	45.00
IA COUNTY ATTORNEYS ASSN	Educational/Training Serv	800.00
IA Law Enforcement Academy	Educational/Training Serv	750.00
IA STATE COUNTY TREAS ASSOC Tr	Dues & Memberships	250.00
Robin Jamison	Misc Expense	233.39
Keltek Inc	Other	1581.46
Jim Kuecker	Employee Mileage & Subs.	90.00
Monty Leu	Employee Mileage & Subs.	87.50
Loffler Companies - 131511	Photocopy & Dup. Serv.	42.05
Matt's Cleaning Service	Salary-Regular Employees	500.00
MEDIACOM LLC	Telecommunications Serv.-	794.21
Myron Corp	Misc Expense	457.51
Chris Nielsen	Engineering Services	461.28
North Iowa Lumber & Design, Inc	Misc Expense	16.47
Northwest Communications	Data Processing	1570.97
One Office Solution	Stationery/Forms/Gen Ofc	64.83
Palo Alto Co Comm Health Ser	Board of Health	7137.95
River Valley Telecommunication	Electric Light & Power	64.80
Larry Ruppert	Employee Mileage & Subs.	50.00
Schneider Geospatial, LLC	Misc Expense	5857.50
SCHUELKE POWERSPORTS	Motor Vehicle	9029.25
Schumacher Elevator Company	Fixed Plant Equipment	621.21
Swanson Hardware	Custodial Supplies	671.55
U.S. Postal Service	Postage & Mailing	240.00
MATTHEW VEON	Other	52.00
Verizon	phone service	320.14
VISA	Stationery/Forms/Gen Ofc	5824.50
Wells Fargo Financial Leasing	Contract Carriers	92.00
West Bend Ford	Minor MV Parts & Access	60.19

General Supplemental Fund

Audrey Baatz	Election Officials	180.00
Donald Banwart	Election Officials	197.00
Jane Brown	Election Officials	193.00
E-Pride	Stationery/Forms/Gen Ofc	33.99
Melanie Flynn	Election Officials	198.00
Diane Geerts	Election Officials	180.00
Graettinger Times	Official Pub & Legal Noti	814.88
Debbi Harris	Election Officials	180.00
Ruthann Haywood	Election Officials	70.00
Ronald Hersom	Election Officials	180.00
Deborah Hughes	Election Officials	166.00
Scott F. Hughes	Election Officials	206.00
Karen Kauffman	Election Officials	186.00
Sandy Kropf	Election Officials	203.00
DILENE LARSEN	Election Officials	80.00
Sandra Naig	Election Officials	206.00
Fred Blake Perkins	Legal & Ct-Related Servic	80.00
Jean Reed	Election Officials	80.00
RESERVE ACCOUNT	Postage & Mailing	1000.00
Storey Kenworthy/Matt Parrott	Stationery/Forms/Gen Ofc	963.84
West Bend Journal	Official Pub & Legal Noti	271.59
Jane Whitmore	Election Officials	100.00
Bonnie Whitney	Election Officials	80.00
Lisbeth J. Zeigler	Election Officials	180.00

Rural Services Basic Fund

Emmetsburg Library	Contrib to Other Gov & Or	388.98
Graettinger Library	Contrib to Other Gov & Or	165.32
K.C. Nielsen Ltd	Equipment	24.63
Mallard Library	Contrib to Other Gov & Or	136.14
North Iowa Lumber & Design, Inc	Buildings	7.92
Northern Rolloff	Sanitation & Disposal Ser	237.50
River Valley Telecommunication	Telecommunications Serv.-	74.57
Ruthven Library	Contrib to Other Gov & Or	136.14
Shamrock Recycling, Inc	Sanitation & Disposal Ser	2463.73
City of Spencer	Sanitation & Disposal Ser	23182.85
Swanson Hardware	Misc Expense	187.74
West Bend Library	Contrib to Other Gov & Or	145.88
WOODFORD EQUIPMENT	Equipment	102.83

Secondary Road Fund

Arnold Motor Supply ATT: Sue	Engineering Services	329.01
Ayrshire Farmers Mut Telephone	Engineering Services	41.24
Cemstone	Engineering Services	7410.00
Cintas	Engineering Services	49.23
Culligan Water Conditioning	Engineering Services	12.50
City of Cylinder	Engineering Services	50.00
Don's Truck Sales Inc	Engineering Services	471.05

Emmet County Engineer	Engineering Services	7382.54
Emmetsburg Ford	Engineering Services	29.81
Fareway	Engineering Services	15.95
Michael Flaherty	Engineering Services	250.00
Fleet Pride Truck & Trailer	Engineering Services	1495.84
City of Fort Dodge	Engineering Services	2115.00
Fox International, Inc.	Engineering Services	41.52
David Geerdes	Engineering Services	292.50
Graettinger Market	Engineering Services	14.32
Graettinger Mun. Utilities Gra	Engineering Services	246.22
Scott F. Hughes	Engineering Services	25.00
IA Dept of Transportation	Engineering Services	105.60
Iowa Lakes Regional Water	Engineering Services	93.86
Inland Truck Parts	Engineering Services	290.52
Jacobson-Westergard&Assoc, Inc.	Engineering Services	579.50
KRISTAT AUTO PARTS LLC	Engineering Services	39.74
Martin Marietta Agg	Engineering Services	227.52
Murphy Tractor & Equipment	Engineering Services	97.03
North Iowa Lumber & Design, Inc	Engineering Services	149.33
Northern Safety Co., Inc.	Engineering Services	7.88
NUSS TRUCK & EQUIPMENT	Engineering Services	57.17
Northwest Communications	Engineering Services	45.19
Palo Alto Co Auditor	Engineering Services	46.03
Jeff Quastad Quastad Drilling	Engineering Services	350.00
River Valley Telecommunication	Engineering Services	79.29
Ruthven Coop Oil Co	Engineering Services	8811.75
City of Ruthven	Engineering Services	130.61
SLASH POINT SALES	Engineering Services	528.75
Solutions Inc.	Engineering Services	115.00
Nancy Stegge	Engineering Services	210.00
Swanson Hardware	Engineering Services	218.92
Syn-Tech Systems	Engineering Services	42.00
U.S. Postal Service	Engineering Services	120.00
Verizon	Engineering Services	208.04
West Bend Journal	Engineering Services	20.63
West Bend Red Power	Engineering Services	744.00
Windstream	Engineering Services	485.13
<u>Debt Service Fund</u>		
UMB BANK, N.A. Attn: Diana Van	GO Bond Redemption	1072205.61
<u>Emergency Mgmt Agency</u>		
Palo Alto Co Sec Road	Parts	41.73
VISA	Other	2710.00
<u>E911 Surcharge Fund</u>		
Ayrshire Farmers Mut Telephone	Engineering Services	154.30
Mainstay Systems Inc	Miscellaneous Repair	23.70
MEDIACOM LLC	Engineering Services	155.94
Northwest Communications	Engineering Services	758.78
River Valley Telecommunication	Engineering Services	886.55
Swanson Hardware	Addressing (Signs)	12.99
Windstream	phone	358.05
<u>Drainage Claims</u>		
Abel Drainage & Excavating, Inc	DD 6 repair	1430.90
B & W Control Specialists	DD 132 spraying	1304.25
B & W Control Specialists	DD 159 spraying	723.50
B & W Control Specialists	DD 175 spraying	5054.38
B & W Control Specialists	DD 6 spraying	2714.50
B & W Control Specialists	DD23 MainOpenDitch spray	2340.50
B & W Control Specialists	DD7 OpenDitch spraying	1962.00
Sharon Chism	DD 6 damage reimb	508.00
Jacobson-Westergard&Assoc, Inc.	DD 119 eng exp	1708.50
Jacobson-Westergard&Assoc, Inc.	DD 160 eng exp	2931.50
Jacobson-Westergard&Assoc, Inc.	DD 162 eng exp	4977.50
Jacobson-Westergard&Assoc, Inc.	DD 19 eng exp	1189.45
Jacobson-Westergard&Assoc, Inc.	DD 47 eng exp	1283.80
Jacobson-Westergard&Assoc, Inc.	DD 48 Lat 1 eng exp	2586.73
Jacobson-Westergard&Assoc, Inc.	DD 5 Lat 1 eng exp	155.00
Jacobson-Westergard&Assoc, Inc.	DD 57 eng exp	2586.72
Jacobson-Westergard&Assoc, Inc.	DD 92 eng exp	1397.70
Jacobson-Westergard&Assoc, Inc.	DD23 Lat8 Tile eng exp	826.00
King Excavation	DD 107 repair	1907.50
King Excavation	DD 172 repair	998.50
Luft & Son Inc	DD180 LatA Open cleanout	11100.00
Luft & Son Inc	DD180 MainOpen cleanout	3700.00
KENT MALM	DD 107 tile inspection	60.00
KENT MALM	DD172 tile inspection	30.00
Steve Peterson	DD 6 damage reimb	1416.14
Reutzell Excavating Inc	DD80 LowMainOpen pay#6	96066.25
Bill Whitney	DD19 reclass commissioner	75.00

Motion by Graettinger, seconded by Solberg to adjourn. Motion Carried.

Roger Faulstick, Chairman

Carmen Moser, County Auditor