

Courthouse
Emmetsburg, Iowa
June 27th, 2019, 8:00 a.m.

The Palo Alto County Board of Supervisors met in regular session. Members present: Craig Merrill, Chair, Keith Wirtz, Ron Graettinger. Absent: Roger Faulstick, Linus Solberg. Present: Peter Hart, County Attorney; David Kirk.

Unless otherwise indicated, all of the motions offered at this meeting were carried with the following vote: Ayes: Wirtz, Merrill, Graettinger. Absent: Faulstick, Solberg. Nays: None.

Motion by Graettinger, seconded by Wirtz to approve the agenda for June 27th, 2019. Motion Carried.

Motion by Wirtz, seconded by Graettinger to approve the minutes for June 18th, 2019, with corrections to change Gerald Kuecker to Jim Kuecker and to change King Construction to King Excavating. Motion Carried.

Aimee Devereaux, Environmental Health, met with the Board. Aimee gave an update on her first month of working for the county. Aimee requested consideration of cell phone reimbursement and suggested \$20/month.

The Board considered an Amended Resolution for the Watershed Septic Grant Program funded by the Palo Alto Gaming Development Corporation.

Resolution No. 6-27-2019
To Amend RESOLUTION NO. 2-28-2017
Amended Resolution NO. 6-20-2017
A RESOLUTION TO ESTABLISH THE PALO ALTO COUNTY
WATERSHED SEPTIC IMPROVEMENT GRANT PROGRAM
AND TO ALLOCATE FUNDING.

WHEREAS, the Palo Alto County Board of Supervisors and the Office of Palo Alto County Environmental Health have determined that there is a need for improving and replacing existing outdated or non-functioning septic systems within the **rural areas, and/or** watershed areas of Five Island Lake, Lost Island Lake and Silver Lake, all located within Palo Alto County; and

WHEREAS, the outdated / non-functioning septic systems within the **rural areas, and/ or** watershed areas of Five Island Lake, Lost Island Lake and Silver Lake, in Palo Alto County adversely affect water quality, directly diminish the participation in outdoors sports activity, recreation and negatively lessen economic growth therefrom; and

WHEREAS, the Palo Alto County Board of Supervisors find that improving and replacing outdated or non-functioning septic systems within the County's **rural areas, and/or** three lakes watershed area directly promotes the public purpose of improving the lake environment and increases and improves the countywide real property tax base; and,

WHEREAS, the Palo Alto County Board of Supervisors and the Office of Palo Alto County Environmental Health have developed a proposal designated as the "Watershed Septic Improvement Grant" to encourage the improvement and replacement of septic systems, with the cooperation of Palo Alto Gaming Development Corporation according to the terms of its grants; and,

WHEREAS, following review, consideration and discussion, the Palo Alto County Board of Supervisors has determined that the "Watershed Septic Improvement Grant Program" should be established and funded.

NOW, THEREFORE, BE IT RESOLVED by the Palo Alto County Board of Supervisors as follows:

Section 1. The Palo Alto County Board of Supervisors shall apply for grants not to exceed an amount of \$5,000.00 per septic system applicant, from the Palo Alto County Gaming Development Corporation to be used for the Watershed Septic Improvement Grant Program as administered by Palo Alto County Board of Supervisors. This grant will provide funding not exceeding Five Thousand Dollars (\$5,000.00) per applicant for replacement of outdated/ nonfunctioning septic systems within the **rural areas, and/or** watershed area of Five Island Lake, Lost Island Lake and Silver Lake located within Palo Alto County.

Section 2. The Palo Alto County Board of Supervisors shall apply for grants in an amount not to exceed \$5,000.00 per applicant from the Palo Alto County Gaming Development Corporation to be used for the Watershed Septic Improvement Grant Program, as administered by Palo Alto County Board of Supervisors, to provide grants of up to Five Thousand Dollars (\$5,000.00) to be used solely for improving/replacing existing outdated / nonfunctioning septic systems within the **rural areas, and/or** watershed area of Five Island Lake, Lost Island Lake and Silver Lake, within Palo Alto County.

Section 3. The rules and conditions of the Grant Program are as follows:

- A. Grants are only for the repair / improvement/replacement of existing outdated / non-functioning septic systems within the **rural areas, and/or** watershed area of Five Island Lake, Lost Island Lake and Silver Lake, within Palo Alto County.
- B. The Grant will pay up to a maximum contribution of five thousand dollars (\$5,000.00) towards the actual replacement/ improvement costs of existing outdated/nonfunctioning septic systems in the named **rural areas, and/or** watershed areas.
- C. The applicant shall be responsible for remaining replacement costs above the Five Thousand (\$5,000.00) maximum grant award.
- D. The Palo Alto County Board of Supervisors will issue a Grant Commitment to the Applicant and the Applicant's contractor. After the Grant is accepted the Grant funds will be allocated to reimburse up to \$5,000.00 of the costs of replacement / repair / improvement of an outdated/non-functioning septic system.
- E. It is recommended to use local contractors and materials whenever possible.
- F. Grant funds may be disbursed by the Palo Alto County Board of Supervisors and County Auditor to reimburse the Applicant following completion of and payment for the installation of the new septic system. Applicant shall present a contractor's invoice marked "paid" for the costs of the repaired, replaced or improved septic system. Upon the Palo Alto County Board of Supervisor's confirmation that the watershed septic improvement project has been completed, and upon approval of funding by PACGDC, funds will be disbursed directly to the Applicant from the Palo Alto County Board of Supervisors.
- G. Grant Commitments will be issued on a "first-come, first-served" basis, contingent upon approval by Palo Alto County Gaming Development Corporation until funds are exhausted.
- H. An Applicant may withdraw a Grant Application at any time prior to funds disbursement.
- I. An Applicant may be awarded a Grant only once in the life period of the program.
- J. An Application may be denied for any reason.

When the County makes a grant commitment, it will so advise the Palo Alto County Gaming Development Corporation. The County Auditor is authorized to make application to Palo Alto County Gaming Development Corporation for up to Five Thousand Dollars (\$5,000.00) to fund each septic system application approved by the County. The County Auditor is authorized to make application to Palo Alto County Gaming Development Corporation for up to Five Thousand Dollars (\$5,000.00) to fund each septic system grant application approved by the County.

Section 4. All resolutions or parts of resolutions in conflict with the provisions of this resolution are hereby repealed.

Section 5. If any section, provision, or part of this resolution shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the resolution as a whole or any section, provision, or part thereof not adjudge invalid or unconstitutional.

Section 6. **ADOPTION**

Supervisor Keith Wirtz therefore moves for the approval and passing of the resolution.

Supervisor Ron Graettinger seconded the motion to adopt the resolution.

THE RECORDED VOICE VOTE WAS MADE:

Keith Wirtz Aye _____

Ron Graettinger Aye _____

Roger Faulstick Absent _____

Craig Merrill Aye _____

Linus Solberg Absent _____

Passed and approved this 27th day of June, 2019.

MOTION CARRIED RESOLUTION ADOPTED.

/c/Craig Merrill

Chairperson, Palo Alto County Board of Supervisors

Attest:

/s/ Carmen Moser, Palo Alto County Auditor

Motion by Graettinger, seconded by Wirtz to approve the cigarette permit for Lakeland E-Z Stoppe for July 1, 2019 through June 30, 2020. Motion Carried.

Jon Josephson and Andrew Woiwood were present for public comment. Jon & Andrew thanked the Board for the road improvements between Ruthven & Graettinger.

Walter Davis-Oeth, County Engineer, met with the Board. No utility permits were presented for approval. Walter updated the Board on bridges and roads. Starting to work on 17th Street and still working on 510th Ave. EWP is considering river bank repairs through the NRCS program.

Motion by Graettinger, seconded by Wirtz to approve the salary letters for FY20. Motion Carried.

Motion by Graettinger, seconded by Wirtz to approve change in appropriations for FY 19 Resolution #6-27-2019 (A). Resolution Passed.

**RESOLUTION 6-27-2019
APPROPRIATION CHANGES
FY 2018-2019**

WHEREAS, Section 331.434 (6) 2013 Code of Iowa, authorizes the Board of Supervisors to transfer appropriated monies within a service area, without amending the budget;

WHEREAS, such a transfer is necessary to correct current budget expenditures within certain departments;

NOW THEREFORE BE IT RESOLVED by the Palo Alto County Board of Supervisors to authorize the appropriation transfers within the same service area as follows:

SECTION I: The total sum of \$6,210 is ordered transferred from the Solid Waste decreasing the appropriations in the dollar amounts and Department 71 in the Rural Services Fund, Service Area 6 as follows:

\$6,210

Line Item: 11000 06020 475 71 500 From \$275,000 to \$268,790

SECTION 2: The total sum of \$6,210 as detailed above is ordered transferred to the IRVM budget, increasing the appropriations in the dollar amounts and Department 73, Rural Services Fund, Service Area 6 as follows:

\$6,210

Line Item: 11000 06030 203 73 From \$10,000 to \$16,210

Adopted this 27th day of June, 2019, by the Palo Alto County Board of Supervisors, with the vote thereon being as follows:

Ayes: Graettinger, Wirtz, Merrill

Nays: none

Absent: Faulstick, Solberg.

Resolution Carried.

/s/Craig Merrill, Chair

/s/Carmen Moser, Auditor

The Building Committee met with the Board to recommend a construction management firm to the Board of Supervisors. Committee members present: David Kirk, Eric Hanson, Connie Stangl, Kim Kibbie, Ryan Veldboom, Lynn Schultes, County Sheriff. Supervisor, Roger Faulstick, called in for conference call at 9:26 a.m.

Eric Hanson spoke on behalf of the building committee and recommended Midwest Construction Consultants.

Motion by Faulstick, seconded by Graettinger to approve Midwest Construction Consultants as construction management firm for the Law Enforcement Center. Ayes: Graettinger, Wirtz, Faulstick, Merrill. Absent: Solberg. Motion Carried.

Supervisor, Roger Faulstick, ended conference call at 9:46 a.m.

Motion by Graettinger, seconded by Wirtz to approve VPN for American Business Phones. Motion Carried.

Committee Reports: Ron Graettinger--Upper Des Moines; Keith Wirtz--Iowa Drainage District Association; Craig Merrill--Northwest Iowa Care Connections.

Motion by Wirtz, seconded by Graettinger to approve Jt 13 levy for \$21,720.36 or 18% (Palo Alto County \$15,576.89 and Pocahontas County \$6,143.46) against all land, tracts, real estate, highways and railroads in Jt. DD 13 Waterway. Motion Carried.

Motion by Wirtz, seconded by Graettinger to approve Jt 21 EPA Outlet Main for \$6,195.35 (Emmet Co. \$3,554.28 and Palo Alto Co. \$2,641.07) against all land, tracts, real estate, highways and railroads in Jt. 21 EPA Outlet Main; Drainage District 11 for \$634.64 and Drainage District 15 North Main Open for \$772.05. Motion Carried.

Motion by Wirtz, seconded by Graettinger to approve a handwritten warrant to Iowa County Recorder's Assoc. for \$424.38 for ILR maintenance contract on June 27th, 2019. Motion Carried.

Motion by Graettinger, seconded by Wirtz to approve the claims and drainage claims for June 27th, 2019. Motion Carried.

General Basic Fund

Amy's Sign Design	Recreational Supplies	442.00	
Bob Sand, Auditor of State	Acct/Audit/Clerical Servi	43379.54	
Avera Spencer Family Care	Medical & Health Services	125.00	
JULIE BARGMAN	Employee Mileage & Subs.	136.00	
Bob Barker Co.	Clothing & Dry Goods	249.30	
Bauer Plumbing & Heating Inc.	Buildings	75.00	
BLUE LAKE WEBSITES ANITRA LARS	Stationery/Forms/Gen Ofc		55.00
Bomgaars	Minor Equip & Hand Tools	858.42	
Mike Brown	Employee Mileage & Subs.	120.00	
Brown Winick	Consultants	1195.50	
Cintas	Custodial Supplies	88.12	
Counsel Office & Document	Stationery/Forms/Gen Ofc	770.77	
Creative Stitches	Conservation Board	332.50	
EMMETT CURRANS	Employee Mileage & Subs.	45.00	
Joy Currans	Wages-Temp, Pt. Time Empl	81.75	
DCI - SOR	Employee Mileage & Subs.	60.00	
Diamond Vogel	Buildings	168.76	
DISTRICT 3 RECORDERS %Sac Coun	Dues & Memberships		50.00
Donaldson Docks	Park Maintenance & Suppli	448.20	
E-Hawk Inc	Office Equipment	100.00	
E-Pride	Stationery/Forms/Gen Ofc	4415.76	
Electronic Specialties	Contract Carriers	206.25	
Emmetsburg Collision	Operating/Construction Eq	2460.41	
E.M.U.	utilities	563.19	
Emmetsburg Publishing Co.	Misc Expense	1425.19	
Fareway	Food & Provisions	3081.89	
Fuller & Son's-Blacktop Paving	Park Maintenance & Suppli	8000.00	
GALLS, LLC	Wearing Apparel & Uniform	1523.23	
Therese Geelan	Employee Mileage & Subs.	135.00	
Ronald D. Graettinger	Employee Mileage & Subs.	443.00	
GREATAMERICA FINANCIAL SVCS	Contract Carriers	236.00	
Great Lakes Concrete	Permanent Landscaping	1872.00	
Dean Gunderson	Employee Mileage & Subs.	180.00	
Peter C Hart	Employee Mileage & Subs.	180.00	
Heiman Fire Equip Inc	Buildings	280.00	
Helmke Electric	Electrical Supp.& Parts	3382.00	
Duane Hoffman	Employee Mileage & Subs.	90.00	
Hometown Convenience	Cash Allowances	157.26	
TOM HOOVER	Engineering Services	708.28	
TAMMY HORST	Permanent Landscaping	900.00	
HOWREY CONSTRUCTION, INC	Operating/Construction Eq		7237.89
IA COUNTY RECORDERS ASSOC	Office Equip & Furniture		1624.38
Ia Dept of Public Safety	Contract Carriers	1287.90	
IA Lakes Electric Coop	Electric Light & Power	2155.00	
Iowa Lakes Regional Water	Water & Sewer	320.67	
IA State Assn of Counties	Educational/Training Serv	420.00	
NICK JACKSON	Buildings	45.00	
Robin Jamison	Employee Mileage & Subs.	40.00	
JCL Solutions	Custodial Supplies	76.00	
Jim's Repair	Tires & Tubes	42.45	
K.C. Nielsen, Ltd.	Agric/Hort. Services	1000.00	
K.C. Nielsen Ltd	Operating/Construction Eq	95.65	
King Excavation	Permanent Landscaping	2562.50	
Aletha King	Postage & Mailing	292.00	
MISSY KING	Wages-Temp, Pt. Time Empl	40.87	
Kruse Cate & Nelson	Operating/Construction Eq	23288.77	
Monty Leu	Employee Mileage & Subs.	120.00	
Mail Services, LLC	Postage & Mailing	308.09	
Martin-Mattice Fun. Home	Funeral Services	3600.00	
MCI Comm Service	Radio & Related Equip	32.79	
Debra M. McKeever, CSR,RPR MCK	Legal & Ct-Related Servic		78.50
The Messenger	Misc Expense	145.00	
MidAmerican Energy	electricity	1895.18	

Jordan Morey	Employee Mileage & Subs.	25.00	
North Iowa Lumber & Design,Inc	Minor Equip & Hand Tools	133.68	
Northwest Communications	Telecommunications Serv.-	7337.17	
Outdoor Recreation Products	Park Maintenance & Suppli	7615.50	
Palo Alto Co Gun Club	Misc Expense	1069.00	
Palo Alto Co Health System	Acute & Emergency Treat.	410.25	
Palo Alto Co Sec Road	Park Maintenance & Suppli	1099.71	
Petersen Furniture & Carpet	Operating/Construction Eq	10081.00	
POCAHONTAS CO SHERIFF	Legal & Ct-Related Servic	49.06	
The Print Shop	Stationery/Forms/Gen Ofc	381.45	
QS LAWN AND PEST, LLC	Contract Carriers	1080.00	
Quill Corporation	Stationery/Forms/Gen Ofc	236.07	
RESERVE ACCOUNT	Postage & Mailing	3350.00	
Reserve Account	Postage & Mailing	200.00	
Ricoh USA, Inc.	Office & Data Processing	31.19	
River Valley Telecommunication	Telecommunications Serv.-	392.08	
RMA ARMAMENT INC	Other	1909.00	
Rooney's Auto & Custom Exhaust	Tires & Tubes	1306.41	
Larry Ruppert	Employee Mileage & Subs.	160.00	
Susan Ruppert	Employee Mileage & Subs.	667.71	
SLASH POINT SALES	Stationery/Forms/Gen Ofc	93.75	
Solutions Inc.	services	42567.80	
Spencer Office Supplies	Stationery/Forms/Gen Ofc	129.95	
STATE HYGIENIC LABORATORY	Engineering Services	87.50	
Swanson Hardware	Fertilizer & Seed	631.65	
U.S. Postal Service	Postage & Mailing	197.00	
VISA	Minor Equip & Hand Tools	3973.54	
Wentzel's True Value	Engineering Services	52.76	
GRANT WESTERGARD	Engineering Services	500.00	
Wickman Auto Salvage	Tires & Tubes	200.00	
Windstream	phone	246.68	
Keith Wirtz	Employee Mileage & Subs.	846.00	
WOODFORD EQUIPMENT	Other	140.19	
<u>General Supplemental Fund</u>			
E.M.U.	utilities	45.01	
ISACA TREASURER RYAN DOKTER/AU	Educational/Training Serv	400.00	
MidAmerican Energy	electricity	35.85	
Spec Rev-Sheriff Forfeit Funds			
RMA ARMAMENT INC	Safety & Protect.Supplies	2270.47	
Lynn Schultes	Safety & Protect.Supplies	655.62	
VISA	Safety & Protect.Supplies	365.79	
<u>Rural Services Basic Fund</u>			
Emmetsburg Publishing Co.	Official Pub & Legal Noti	16.93	
IA Lakes Electric Coop	Electric Light & Power	175.00	
Aletha King	Employee Mileage & Subs.	24.00	
Palo Alto Co Sec Road	Fuels	417.11	
The Print Shop	Stationery/Forms/Gen Ofc	370.85	
River Valley Telecommunication	Misc Expense	3471.00	
Rooney's Auto & Custom Exhaust	Equipment	142.55	
City of Spencer	Sanitation & Disposal Ser	26254.50	
Swanson Hardware	Miscellaneous Repair	51.49	
Windstream	phone	104.05	
<u>Secondary Road Fund</u>			
Advanced Systems, Inc.	Engineering Services	444.25	
Alliant Energy	Engineering Services	127.89	
Arnold Motor Supply ATT: Sue	Engineering Services	5.99	
Barco Municipal Products, Inc.	Engineering Services	215.32	
Carroll Construction Supply Ac	Engineering Services	266.60	
Cemstone	Engineering Services	13807.00	
Cintas	Engineering Services	43.14	
Croell Inc	Engineering Services	157304.47	
Deitering Bros Inc	Engineering Services	746.50	
Electronic Specialties	Engineering Services	597.00	
City of Emmetsburg	Engineering Services	57.25	
E.M.U.	Engineering Services	147.98	
Family Bakery	Engineering Services	65.00	

Fareway	Engineering Services	48.21
Fox International, Inc.	Engineering Services	74.04
Graettinger Hardware	Engineering Services	22.98
Jeff Hoffman	Engineering Services	50.00
IA Lakes Electric Coop	Engineering Services	26.52
Inland Truck Parts	Engineering Services	176.55
Interstate Batteries	Engineering Services	358.85
King Excavation	Engineering Services	3405.75
Kirkham Michael	Engineering Services	6875.36
KRISTAT AUTO PARTS LLC	Engineering Services	58.05
City of Mallard	Engineering Services	64.49
Martin Marietta Agg	Engineering Services	1238.13
Maxyield Cooperative	Engineering Services	170.50
MidAmerican Energy	Engineering Services	284.83
Murphy Tractor & Equipment	Engineering Services	723.47
Newman Traffic Signs	Engineering Services	884.05
North Iowa Lumber & Design, Inc	Engineering Services	54.98
Northern Safety Co., Inc.	Engineering Services	440.08
Randy's Repair	Engineering Services	142.00
Rees Truck & Trailer, Inc	Engineering Services	457.21
Rooney's Auto & Custom Exhaust	Engineering Services	30.50
Ruthven Coop Oil Co	Engineering Services	18350.87
SA-SO	Engineering Services	2693.88
Solutions Inc.	Engineering Services	3000.00
Spencer Auto Parts	Engineering Services	60.73
Staples Credit Plan	Engineering Services	128.54
Swanson Hardware	Engineering Services	77.43
Syn-Tech Systems	Engineering Services	643.20
Unity Point Clinic- Occ Med	Engineering Services	84.00
Wentzel's True Value	Engineering Services	125.93
West Bend Red Power	Engineering Services	6083.51
City of West Bend	Engineering Services	131.56
Ziegler Inc	Engineering Services	747.75
<u>Res Enhance & Protection</u>		
ALUMA TRAILERS	Equipment	1417.68
<u>Emergency Mgmnt Agency</u>		
Palo Alto Co Sec Road	Parts	137.66
Swanson Hardware	Stationery/Forms/Gen Ofc	38.47
<u>E911 Surcharge Fund</u>		
Ayrshire Farmers Mut Telephone	Engineering Services	154.30
Century Link	Engineering Services	319.46
Dan Cooper Builders	Miscellaneous Repair	2560.00
IA Prison Industries	Addressing (Signs)	330.00
Northwest Communications	Engineering Services	956.68
SLASH POINT SALES	Equipment	1329.89
Windstream	phone	80.44
WINDSTREAM COMMUNICATIONS ATTE	phone	153.89
<u>Drainage Claims</u>		
Jacobson-Westergard & Assoc.	DD Jt 13 Eng Exp	\$1,715.00
King Excavation	DD 52 Tile Repair	\$970.00
King Excavation	DD 61 Lat A, Tile Repair	\$6,876.00
Terry & Deb Meyer	DD 61 Lat B, Crop Damages	\$622.71
King Excavation	DD 61 Lat B, Tile Repair	\$5,150.00
King Excavation	DD 61 Lat B Tile Repair	\$570.00
King Excavation	DD 119 Tile Repair	\$2,219.00
Bolton & Menk, Inc.	DD 180 Lat 1 Eng Exp	\$4,131.50

Motion by Graettinger, seconded by Wirtz to adjourn. Motion Carried.

Craig Merrill, Chairman

Carmen Moser, County Auditor