

Courthouse
Emmetsburg, Iowa
June 12, 2018, 8:00 a.m.

The Palo Alto County Board of Supervisors met in regular session. Members present: Ron Graettinger, Chair; Craig Merrill, Roger Faulstick, Linus Solberg, Keith Wirtz.

Unless otherwise indicated, all of the motions offered at this meeting were carried with the following vote: Ayes: Wirtz, Faulstick, Solberg, Merrill, Graettinger. Nays: None. Abstentions: None.

Motion by Faulstick, seconded by Wirtz to approve the agenda for June 12th, 2018. Motion Carried.

Motion by Wirtz, seconded by Merrill to approve the minutes for May 29th, 2018. Motion Carried.

Motion by Solberg, seconded by Wirtz to approve the Recorder's monthly report for May 1st, 2018 through May 31, 2018. Motion Carried.

Motion by Merrill, seconded by Faulstick to approve the Veteran Affairs monthly report for June 6th, 2018. Motion Carried.

Peg Martini, General Assistance, met with the Board to give an update on General Assistance requests for assistance.

Motion by Merrill, seconded by Wirtz to approve the Lakeland E-Z Stoppe cigarette permit for July 1, 2018 through June 30th, 2019. Motion Carried.

No one was present for public comment.

Chris Towell, Assistant to County Engineer, met with the Board to present a utility permit for approval.

Motion by Solberg, seconded by Faulstick to approve an underground utility permit application for Iowa Lakes Regional Water in Section 14 & 15 of Silver Lake Township. Motion Carried.

Motion by Wirtz, seconded by Merrill to approve the canvass of votes for the Primary Election held on June 5th, 2018. Motion Carried. Official canvass results are on file at the Auditor's Office. Following is the list of candidates nominated for county offices:

Board of Supervisors District 1-Republican: Keith Wirtz
Board of Supervisors District 2-Republican: Craig Merrill
Board of Supervisors District 5-Democratic: Linus J. Solberg
Board of Supervisors District 5-Republican: Clint Young
County Treasurer-Republican: Robin Jamison
County Recorder-Republican: Sue Ruppert
County Attorney-Democratic: Peter C. Hart

No candidates were nominated by voters of the Democratic Party for the following offices:

Board of Supervisors District 1
Board of Supervisors District 2
County Treasurer
County Recorder

No candidates were nominated by voters of the Republican Party for the following office:
County Attorney

Motion by Faulstick, seconded by Merrill to introduce and approve the following Resolution 6-12-2018 (A) for appropriations for FY2019. Ayes: Wirtz, Faulstick, Merrill, Graettinger. Nays: None. Absent: Solberg. Resolution passed.

Resolution 6-12-2018 (A)

SECTION 1

BE IT RESOLVED BY THE BOARD OF SUPERVISORS of Palo Alto County that they hereby appropriate from the resources of each fund for each of the different officers and departments for the fiscal year beginning July 1, 2018 and in accordance with Section 331.434, Sub. 6, 2017 Code of Iowa, the amounts itemized by department or office as listed below:

General Basic and General Supplemental Fund

<u>Dept. Code</u>	<u>Department</u>	<u>Appropriations</u>
1	Board of Supervisors	\$ 298,571
2	Auditor	\$ 305,085
	Elections	\$ 72,350
3	Treasurer	\$ 212,315
	Vehicle	\$ 233,359
4	Attorney	\$ 395,217
5	Sheriff	\$ 660,235
7	Recorder	\$ 195,423
21	Veterans Affairs	\$ 62,007
22	Conservation Board	\$ 876,340
23	Health Board	\$ 157,000
25	Social Services	\$ 52,600
27	Dept. of Human Service Adm.	\$ 750
28	Medical Examiner	\$ 25,000
29	Correctional Services	\$ 378,156
30	Court Administration	\$ 0
31	District Court	\$ 20,000
37	Communications Center	\$ 344,799
51	General Services-Courthouse	\$ 106,616
52	Data Processing	\$ 128,750
54	General Services-Annex	\$ 0
55	General Services-Annex II	\$ 16,400
56	Economic Development	\$ 40,000
60	Mental Health – Sub. Abuse	\$ 20,750
61	Juvenile Justice	\$ 35,200
74	Zoning & Sanitation	\$ 197,592
99	Non-Departmental	
	Emergency Management	\$ 15,038
	Lake Restoration	\$ 10,000
	Fairgrounds	\$ 39,000
	Services to the Elderly	\$ 32,100
	Discovery House	\$ 2,750
	Flood & Erosion Contr. Struct.	\$ 8,825
	GIS	\$ 18,050
	Township Officers	\$ 2,700
	Other Policy & Adm.	\$ 65,200
	General Services	\$ 30,200
	Capital Projects	\$ 138,000
	Insurance	\$ 117,000

MH-DD Services Fund

60	Mental Health Adm. (Disb. To Region)	\$ 193,000
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Palo Alto Economic Development

56	Economic Development	\$ 44,177
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Rural Services Basic Fund		
73	IRVM	\$ 144,458
99	County Library	\$ 77,500
71	Solid Waste Disposal	\$ 493,026
05	Sheriff	\$ 329,861
99	Economic Development	\$ 37,750
99	Insurance- Secondary Roads	\$ 85,000
Recorders Management Fund & Elect. Trans. Fund		
07	Recorder	\$ 5,500
County Attorney Collections Fund		
04	Attorney	\$ 3,000
Secondary Road & Rural Services Basic Fund		
20	County Engineer	\$7,418,586
	Capital Projects (Roadway Const.)	<u>\$2,744,187</u>
	Total	\$10,162,773
Secondary Road Capital Projects Bond Fund(30004)		\$ 200,000
R.E.A.P. (Resource Enhancement & Protection)		
22	County Conservation	\$ 16,383
Debt Service Fund		
99	Non-Departmental:	
	Principal	\$ 1,705,000
	Interest	<u>\$ 187,908</u>
	Total	\$ 1,892,908
Health Insurance Fund		
99	Non-Department	\$1,590,200
Special Revenue Fund		
05	Sheriff Reserve	\$ 3,800
05	Sheriff Investigations	\$ 1,146
32	Jail Room and Board	\$ 9,000

SECTION 2

Subject to the provisions of other county procedures and regulations and applicable State laws, the appropriations authorized shall constitute authorization for the department or office listed to make expenditures or incur obligations from the itemized fund effective July 1, 2018.

SECTION 3

In accordance with Section 331.437, 2017 Code of Iowa, no department or officer shall expend or contract to expend any money or incur any liability, or enter into any contract which by its terms involves the expenditures or monies for any purpose in excess of the amounts appropriated pursuant to this Resolution.

SECTION 4

If at any time during the 2018-2019 budget year the County Auditor shall ascertain that the available resources of a fund for the year will be less than said funds total appropriations, he/she shall immediately so inform the Board of Supervisors and recommend the appropriate corrective action.

SECTION 5

The County Auditor shall establish separate accounts for the appropriations authorized in Section 1, each of which account shall indicate the amount of appropriations, the amounts charged thereto, and the unencumbered balance. The County Auditor shall report the status of such accounts to the applicable departments and officers monthly during the 2018-2019 budget year.

SECTION 6

The Board approves FY 2019 funding for Elderbridge, Regional Transit, Rides, Homeward Housing Trust, Upper Des Moines Opportunity, Discovery House, CAASA, and West Bend Historical Society.

SECTION 7

All appropriations authorized pursuant to this Resolution lapse at the close of business on June 30, 2019. The above Resolution was passed and adopted with all Supervisors voting aye in a roll call vote.

The above Resolution adopted by the Palo Alto County Board of Supervisors. Voting in favor thereof: Wirtz, Faulstick, Merrill, Graettinger. Absent: Solberg.

The chairperson declared the Resolution duly adopted.

Motion by Wirtz, seconded by Merrill to introduce and approve the following Resolution 6-12-2018 (B). Ayes: Wirtz, Faulstick, Merrill, Graettinger. Nays: None. Absent: Solberg. Resolution passed.

RESOLUTION 6-12-2018 (B)

WHEREAS, it is desired to authorize the County Auditor to periodically transfer sums from the Rural Services Basic Fund to the Secondary Road Fund during the 2018-2019 budget year, and

WHEREAS, said transfers must be in accordance with Section 331.432 and 331.429, 2017 Code of Iowa,

NOW THEREFORE BE IT RESOLVED by the Board of Supervisors of Palo Alto County, Iowa as follows:

SECTION 1

That the total maximum transfer from the Rural Services Basic Fund to the Secondary Road Fund for the fiscal year beginning July 1, 2018 shall not exceed the sum of \$1,659,736.

SECTION 2

That within five days of being notified of the apportionment of current property taxes, delinquent tax, State replacements against levied property taxes, mobile home taxes, military services tax credit replacements to the Rural Services Basic Fund, the County Auditor shall order a transfer from said fund to the Secondary Road Fund.

SECTION 3

That the amount of the transfer required by Section 2 shall be equal to the apportionment made under Section 2 to the Rural Services Basic Fund, respectively, multiplied by the ratio of .76044 of the said funds total maximum transfer to the Secondary Road Fund, to the sum of the said funds total current property tax levy, total delinquent tax, total mobile home taxes and total military service tax credit replacements.

SECTION 4

That notwithstanding the provisions of Section 2 & 3 of this Resolution the total transfers to the Secondary Road Fund shall not exceed the amounts specified in Section 1.

SECTION 5

That notwithstanding the provisions of Section 2 & 3 the amount of any transfer shall not exceed available fund balances in the transferring fund.

SECTION 6

That the Auditor is directed to correct his/her books when said operating transfers are made and to notify the County Treasurer and County Engineer of the amounts of said transfers.

The above Resolution was passed and adopted by the Palo Alto County Board of Supervisors. Voting in favor thereof: Wirtz, Faulstick, Merrill, Graettinger. Absent: Solberg.

The Chairperson declared the Resolution duly adopted.

Motion by Faulstick, seconded by Wirtz to approve the drainage levies for the following districts:

DD 923 Lat 2 Open	19%	\$19,104.64
DD 98 Sub 1	175%	\$29,435.01

Motion Carried.

Committee Reports: Ron Graettinger—Intern Breakfast, Season’s, DECAT; Craig Merrill—Green Ribbon Committee.

The Palo Alto County Board of Supervisors held a conference call with the Pocahontas County Board of Supervisors to approve the levies on Joint Drainage District No. 63. Present: PA Board: Ron Graettinger, Craig Merrill, Roger Faulstick, Keith Wirtz. Absent: Linus Solberg. Pocahontas Board: Jeff Ives, Clarence Siepker, Ed Dewey, JoAnn Peters, Louis Stauter.

Motion by Louis Stauter, seconded by Keith Wirtz to nominate Jeff Ives as Chair and Karen Norine as Secretary of the Joint conference call. Motion Carried.

Motion by JoAnn Peters, seconded by Ron Graettinger to approve the levy for Joint Drainage District 63 Main Open Ditch for 248% for \$180,727.64. Motion Carried.

Motion by Louis Stater, seconded by Craig Merrill to approve the levy for Joint 63 Branch Mail Tile for 101% for \$3,111.09. Motion Carried.

Motion by Ed Dewey, seconded by Keith Wirtz to approve the levy for Joint 63 Branch G Tile for 68% for \$7,134.37. Motion Carried.

Motion by Clarence Siepker, seconded by Roger Faulstick to adjourn the joint conference call. Motion Carried.

Motion by Solberg, seconded by Faulstick to approve claims and drainage claims for June 12th, 2018. Motion Carried.

General Basic Fund

Algona Ambulance	Acute & Emergency Treat.	878.00	
Alliant Energy	Utilities Payments	100.00	
BD Construction Services LLC	Operating/Construction Eq	5850.00	
BLUE LAKE WEBSITES ANITRA LARS	Data Processing Services	124.34	
Cliff Christensen	Misc Expense	1050.24	
CITY OF EMMETSBURG COMM.CENTER	Misc Expense		5000.00
Clay County Sheriff	Inmate Housing-out of cou	1160.00	
Counsel Office & Document	Stationery/Forms/Gen Ofc	386.11	
Dallas Co Sheriff	Legal & Ct-Related Servic	36.00	
E-Pride	Stationery/Forms/Gen Ofc	903.33	
Electronic Specialties	Radio & Related Equip	75.00	
Emmet County Sheriff	Legal & Ct-Related Servic	35.00	
Emmetsburg Ford	Minor MV Parts & Access	934.84	
Fareway	Food & Provisions	1542.39	
Dr. Thomas Getta	Medical & Health Services	1000.00	
Graettinger Times	Board Proceedings	703.64	
Ronald D. Graettinger	Employee Mileage & Subs.	828.00	
COREY GRAMOWSKI GRAMOWSKI CONS	Operating/Construction Eq		5900.00
Rod Hanson	Rent Payments	250.00	
HARGENS COURT REPORTING KAREN	Consultants		30.20
Peter C Hart	Educational/Training Serv	62.17	
Ronald Hersom	Misc Expense	320.00	
Hometown Convenience	Cash Allowances	45.00	
Hudson Law Firm	Consultants	79.25	
IA COUNTY RECORDERS ASSOC	Office Equip & Furniture		1000.00
Ia Dept of Veteran Affairs	Misc Expense	159.43	
IA Prison Industries	Other	153.78	
IA State Assn of Counties	Educational/Training Serv	420.00	
IA State Bar Association	Dues & Memberships	260.00	
IACCVSO Samantha Schaff, Treas	Misc Expense	50.00	
Daniel Jackson	Salary-Regular Employees	185.00	
NICK JACKSON	Wages-Temp, Pt. Time Empl	167.85	
Robin Jamison	Stationery/Forms/Gen Ofc	10.49	
Kossuth Co Jail	Inmate Housing-out of cou	1750.00	
Kossuth Reg.Hlth Cntr-Hospital	Acute & Emergency Treat.	2252.00	
L-3 Mobile-Vision,Inc.	Safety Items	545.00	
Donald Larsen	Fuels	31.92	
Mail Services	Postage & Mailing	319.89	
Matt's Cleaning Service	Salary-Regular Employees	450.00	
Maxyield Cooperative	Agric/Hort. Services	184.71	
MEDIACOM LLC	Telecommunications Serv.-	879.56	
Northwest Communications	Telecommunications Serv.-	1161.28	
O'Leary Plumbing,Heating&Air	Buildings	476.22	
Palo Alto Co Comm Health Ser	Board of Health	2686.86	
Palo Alto Co Sec Road	Natural & LP Gas, Fuel Oi	2588.50	
Palo Alto Co Sheriff	Legal & Ct-Related Servic	556.86	
The Print Shop	Stationery/Forms/Gen Ofc	515.56	
Quill Corporation	Stationery/Forms/Gen Ofc	168.32	
RESERVE ACCOUNT	Postage & Mailing	1000.00	
River Valley Telecommunication	Electric Light & Power	64.80	
Rouse Tire and Repair, LLC	Minor MV Parts & Access	44.61	
Susan Ruppert	Stationery/Forms/Gen Ofc	171.43	
The Schneider Corporation	Misc Expense	5737.50	
SLASH POINT SALES	Office & Data Processing	59.95	
Solutions Inc.	services	549.15	
STATE HYGIENIC LABORATORY	Engineering Services		17.50
Swanson Hardware	Buildings	246.54	
The Cartridge Connection, Inc.	Stationery/Forms/Gen Ofc	68.95	
U.S. Bank Equipment Finance	Photocopy & Dup. Serv.	155.42	
U.S. Postal Service	Postage & Mailing	639.65	
Verizon Wireless	Telecommunications Serv.-	320.30	
VISA	Stationery/Forms/Gen Ofc	3148.26	

Wentzel's True Value	Engineering Services	12.33	
West Bend Ford	Minor MV Parts & Access	29.93	
Windstream	phone	586.20	
WOODWARD YOUTH CORPORATION % F	Foster Family Home		419.85
Sidney Zylstra	Bus	50.00	

General Supplemental Fund

Audrey Baatz	Election Officials	166.50	
Irene R. Banwart	Election Officials	187.00	
LEON BLANCHET	Election Officials	157.50	
Barb Brennan	Election Officials	186.50	
Wilma J. Cargin	Election Officials	31.50	
Linda Currans	Election Officials	90.00	
Des Moines Stamp Mfg. Company	Stationery/Forms/Gen Ofc		120.70
E-Pride	Stationery/Forms/Gen Ofc	873.11	
Ella Rae Eglund	Election Officials	182.50	
Jacquelyn Ellingrod	Election Officials	9.00	
Suzanne Faulstick	Election Officials	157.50	
RITA GARRELTS	Election Officials	98.50	
Beverly Goodchild	Election Officials	235.75	
Graettinger Times	Official Pub & Legal Noti	521.47	
Myrna Hedding	Election Officials	166.50	
IA State Assn of Counties	Stationery/Forms/Gen Ofc		1308.00
Linda Jones	Election Officials	166.50	
Karen Kauffman	Election Officials	178.50	
Kossuth County IT Department	Stationery/Forms/Gen Ofc		1677.25
Patricia Lauck	Election Officials	56.50	
Anna McDevitt	Election Officials	305.75	
Kathy Mehan	Election Officials	166.50	
Betty Millea	Election Officials	103.00	
JUDY MILLER	Election Officials	279.75	
Linda Miller	Election Officials	64.00	
Carmen Moser	Employee Mileage & Subs.		37.00
JEAN MURPHY	Election Officials	85.50	
Jean Reed	Election Officials	166.50	
Nancy Reed	Election Officials	96.00	
JUDY RICHARDSON	Election Officials	166.50	
Jane Rubel	Election Officials	97.50	
Penny Rubel	Election Officials	202.00	
Ruthven Zipcode	Official Pub & Legal Noti	523.47	
Maureen Sandberg	Election Officials	188.00	
Beverly J. Schmidt	Election Officials	166.50	
Joyce Schnell	Election Officials	144.00	
Robert Seigel	Election Officials	93.00	
Sondra Seigel	Election Officials	182.00	
Solutions Inc.	services	58.65	
JUDY SORENSEN	Election Officials	166.50	
Connie Stangl	Election Officials	110.50	
Storey Kenworthy/Matt Parrott	Stationery/Forms/Gen Ofc		100.30
Myram Tunncliff	Election Officials	40.50	
West Bend Journal	Official Pub & Legal Noti	279.57	
Jane Whitmore	Election Officials	166.50	
Bonnie Whitney	Election Officials	385.50	
Lisbeth J. Zeigler	Election Officials	166.50	

Rural Services Basic Fund

Ag Partners LLC	Fertilizer & Seed	512.00	
Bomgaars	Safety & Protect.Supplies	12.98	
EMS Auto	Equipment	211.80	
KRISTAT AUTO PARTS LLC	Minor Equip & Hand Tools		48.77
Northern Rolloff	Misc Expense	946.95	
Palo Alto Co Sec Road	Fuels	1133.02	
Randy's Repair	Motor Vehicle Equipment	252.02	
River Valley Telecommunication	Telecommunications Serv.-		76.06
Shamrock Recycling, Inc	Sanitation & Disposal Ser	2430.96	
City of Spencer	Sanitation & Disposal Ser	23248.90	
Swanson Hardware	Fertilizer & Seed	526.80	
Wentzel's True Value	Safety & Protect.Supplies	24.86	

Special Revenue-SheriffReserve

IA Lakes Comm College	Educational/Training Serv	75.00
Webster County Sheriff	Educational/Training Serv	75.00

Secondary Road Fund

A.S.I.	Engineering Services	259.50
Advanced Systems, Inc.	Engineering Services	367.25
Alliant Energy	Engineering Services	136.75
Arnold Motor Supply ATT: Sue	Engineering Services	6.67
Ayrshire Farmers Mut Telephone	Engineering Services	41.24
Daniel A Berven	Engineering Services	250.00
Carroll Construction Supply	Engineering Services	407.84
Cintas	Engineering Services	141.00
Coffman's Locksmith Shop	Engineering Services	712.25
Pat Corley	Engineering Services	250.00
Croell Inc	Engineering Services	106982.20
Crysteel Truck Equipment	Engineering Services	22.00
City of Cylinder	Engineering Services	45.00
Deitering Bros Inc	Engineering Services	263.89
Don's Truck Sales Inc	Engineering Services	33.10
Emmet County Engineer	Engineering Services	7316.34
EMS Auto	Engineering Services	961.63
Exhaust Pros	Engineering Services	263.45
Fareway	Engineering Services	90.94
Michael Flaherty	Engineering Services	250.00
Fleet Pride Truck & Trailer	Engineering Services	142.40
City of Fort Dodge	Engineering Services	705.00
Fox International, Inc.	Engineering Services	219.83
Graettinger Mun. Utilities Gra	Engineering Services	229.83
Great Lakes Concrete	Engineering Services	642.00
Hallett Materials	Engineering Services	684.75
Mike Hartman	Engineering Services	250.00
Hiway Truck Equipment	Engineering Services	158.74
Hometown Distributing LLC	Engineering Services	107.68
George Hubbell	Engineering Services	250.00
IA Dept of Transportation	Engineering Services	80.38
IA Drainage District Assn c/o	Engineering Services	200.00
IA Great Lakes Doors	Engineering Services	137.88
Iowa Lakes Regional Water	Engineering Services	103.16
Treasurer IA State University	Engineering Services	150.00
Interstate Batteries	Engineering Services	183.90
Jack's OK Tire	Engineering Services	6568.68
Jacobson-Westergard&Assoc,Inc.	Engineering Services	1092.50
Joyce's Plumbing & Heating	Engineering Services	75.00
Lube Tech Accelerating Perform	Engineering Services	6121.93
City of Mallard	Engineering Services	66.35
MidAmerican Energy	Engineering Services	528.25
MSC INDUSTRIAL SUPPLY CO	Engineering Services	302.23
Murphy Tractor & Equipment	Engineering Services	318.03
Newman Traffic Signs	Engineering Services	304.89
North Iowa Lumber & Design,Inc	Engineering Services	31.52
Northwest Communications	Engineering Services	68.87
Palo Alto Co Auditor	Engineering Services	42.37
Palo Alto Co Extension Office	Engineering Services	210.00
Rees Truck & Trailer, Inc	Engineering Services	627.24
River Valley Telecommunication	Engineering Services	99.66
Ruthven Coop Oil Co	Engineering Services	46498.24
City of Ruthven	Engineering Services	143.32
Safety Flag Company	Engineering Services	1064.96
Spencer Auto Parts	Engineering Services	160.53
Swanson Hardware	Engineering Services	47.95
Chris Towell	Engineering Services	250.00
U.S. Postal Service	Engineering Services	116.00
Verizon Wireless	Engineering Services	208.02
VISA	Engineering Services	250.00
Wentzel's True Value	Engineering Services	194.55
City of West Bend	Engineering Services	260.36

Justin Williams	Engineering Services	250.00	
Windstream	Engineering Services	466.43	
WOODFORD EQUIPMENT	Engineering Services		187.69

Bond #4 Cap. Proj. Sec. Roads

Piper Jaffray & Co. Capital Ma	Roads	1000.00	
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Emergency Mgmnt Agency

JKP Designs LLC	Other	15.00	
Palo Alto Co Sec Road	Parts	185.86	

E911 Surcharge Fund

Ayrshire Farmers Mut Telephone	Engineering Services	154.30	
Century Link	Engineering Services	355.88	
MEDIACOM LLC	Engineering Services	135.08	
Northwest Communications	Engineering Services	781.50	
River Valley Telecommunication	Engineering Services	522.34	
Verizon	phone service	3.45	
Windstream	phone	438.49	
Ziegler Inc	Miscellaneous Repair	953.87	

Drainage Claims

Palo Alto County Sec. Roads	DD 16 Repairs	\$267.07
Hudson Law Firm	DD 19 Attorney Fees	\$27.50
Jacobson-Westergard & Assoc.	DD 19 Eng Exp	\$7,116.30
Reutzel Excavating Inc.	DD 19 Tile Repairs Pay#2	\$206,477.55
Jacobson-Westergard & Assoc.	DD 41 Open Ditch Eng Exp	\$1,479.00
Hudson Law Firm	DD 47 Attorney Fees	\$240.00
Jacobson-Westergard & Assoc.	DD 47 Eng Exp	\$3,549.80
Jacobson-Westergard & Assoc.	DD 57 Eng Exp	\$3,947.15
Hudson Law Firm	DD 84 Attorney Fees	\$309.50
Hudson Law Firm	DD 92 Attorney Fees	\$79.25
Valley Contracting Inc.	DD 98 Sub 1 Cleanout	\$9,195.00
Palo Alto Co. Sec. Roads	DD 122 Repairs	\$337.77
Hudson Law Firm	DD 175 Attorney Fees	\$309.50
King Excavation	DD 923 Lat 2 Open Repairs	\$15,500.00

Motion by Faulstick, seconded by Wirtz to adjourn. Motion Carried.

Ronald Graettinger, Chairman

Carmen Moser, County Auditor